

CORPORATE HEALTH AND SAFETY COMMITTEE – 10TH JANUARY 2007

**SUBJECT: TERMS OF REFERENCE AND MEMBERSHIP OF THE CORPORATE
HEALTH AND SAFETY COMMITTEE**

REPORT BY: DIRECTOR OF THE ENVIRONMENT

1. PURPOSE OF REPORT

- 1.1 The purpose of this report is to discuss with Members, Management and Trade Union Safety Representatives the constitution and membership of the Corporate Health and Safety Committee.
- 1.2 To reach a decision as to the future membership and remit of the Committee.

2. SUMMARY

- 2.1 The Corporate Health and Safety Committee was established under section 2(7) of the Health and Safety at work Act 1974 to review the measures taken to protect the health and safety of the Authorities employees.
- 2.2 It is recognised that that Corporate Health and Safety Committee plays a valuable function in promoting, monitoring and supporting improvements in Health and Safety.
- 2.3 Following discussion at the last Committee meeting it was agreed to make minor amendments to the terms of reference and membership of the Committee to ensure they are accurate and current.
- 2.4 It was agreed that only minor amendments were required as the effectiveness of the Committee depends on members active participation and attendance. Committee members are encouraged to monitor, challenge, question, request information and actively review health and safety standards and health and safety performance across the Authority.
- 2.5 It was recognised that some issues such as ability to make decisions could not be addressed in the Terms of Reference as this is beyond the remit of the Committee. The Committee can however make recommendations, which are considered by the Policy and Resources Scrutiny Committee.
- 2.6 A copy of the amended Terms of Reference and Membership is attached as appendix 1.

3. RECOMMENDATION

- 3.1 That the contents of the report be noted and the content of the Terms of Reference and Membership be discussed and approved.

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Councillor Paul Ford, Cabinet Member

Appendices
Appendix 1 Constitution of the Corporate Health and Safety Committee